

5-Day Course on PMP CERTIFICATION BOOT CAMP



Trainer: Ir Frankie Chong

BIODATA OF FACILITATOR

Ir. Frankie Chong, B.Sc., MBA, P.Eng., MIEM, PMP is a professional engineer and a certified PMP with an in-depth knowledge and more than 40 years of working experience in managing small and large projects in various industries. His main areas of work experience include project management & consultancy, engineering operations and technical development, business reengineering, strategic planning, education and training.

He specializes in conducting Project Management seminars, PMP Certification courses, consultancy services and training both locally and internationally. Hundreds of participants have benefited from his training which is knowledge and skill-based, action-orientated, highly interactive and complemented with exercises, practical applications and real-life case studies. The general feedback describes his training as stimulating, informative and effective.

He was also a Chief Paper Examiner of a U.K. University Project Management module, a past Chairman and Adviser of The Institution of Engineers Malaysia Project Management Technical Division, current Adviser of Seniors Special Interest Group, certified trainer with H R D F, a member of the Consultative Panel Committee of MOF's Professional Services Development Corporation, and a panel expert and trainer for government Construction Industry Development Board.

SYNOPSIS

Master the updated resources for the 2021 PMP® and CAPM Certification Exam using the unique PMP Exam Prep COMBO approach!

This COMBO course is designed to prepare candidates with greater confidence to pass the PMI®'s (Project Management Institute of USA – www.pmi.org) PMP® (Project Management Professional) Exam, which is mandatory for getting the world's most respected and globally recognized PMP® credential for certified professional Project Managers. The PMP® Exam is largely based on the Guide to the Project Management Body of Knowledge (PMBOK®) 6th Edition which is adopted as an ANSI (American National Standards Institute) standard, and Agile Practice Guide 2017 covering Predictive, Agile, and Hybrid Project Management.

The unique COMBO approach consists of 2 packages: A 5-day physical face-to-face classroom training Workshop and a 24X7 on-line E self-learning Package.

The physical classroom training will focus on the latest PMBOK® Guide and Agile Practice Guide 2017, and other areas not specifically covered by the guides, practice exercises and quizzes, and study exam-taking tips using PMI® terminology. The level of understanding in learning and memorization is further enhanced by the follow-up online audio-video self-paced E-learning package which will provide unlimited revision on all lectures and more practice exam questions and answers. You will earn 35 PMI approved contact hours upon completion of COMBO classroom and all the E-learning modules, which will qualify you to apply to PMI to sit for the PMP Exam.

BENEFITS OF PMP® CREDENTIAL

- PMP® credential is the profession's most respected and globally recognized credential for certified professional Project Managers.
- Demonstrate that you have a solid foundation of project management knowledge and best practices that can be readily applied in the workplace, and as a result you are able to command respect and a higher salary.
- Gives you a competitive edge in enhancing your career and promotion prospects.

WHAT YOU WILL GET AND LEARN

- Expert instruction from an experienced PMP instructor
- Satisfy 35 contact hours of project management education required by PMI
- Focus on preparation to take and pass the updated PMP Exam
- Understand the entire PMBOK® Guide, 6th Edition, PMBOK terms, definitions, 5 Process Groups, 10 Knowledge Areas, all 49 PMBOK processes, introduction to Agile and Hybrid Project Management plus the area of Professional and Social Responsibility
- 3 volumes of printed course manuals consisting of study guides, exercises, quizzes, 2 mock exams, and over 300 practice test questions and answers covering every chapter of the PMBOK Guide
- 24X7 Web and Mobile access to E-learning package consisting of over 35 hours of Audio-Videos of concepts, formulae, theories and project management practice
- Master exam-taking techniques
- Learn styles and types of questions found on the PMP or CAPM exams

WHO NEEDS TO ATTEND

Associate project managers, project leaders, project coordinators, project managers, project analysts, senior project managers, consultants, contractors, product managers, project directors, program managers, project sponsors, project stakeholders, and project team members in any industry with minimum 3 years working experience. Participants should visit the certification section of the PMI website (www.pmi.org) to check on the prerequisites and eligibility and consider on-line application for the exam before the course begins.

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COURSE OUTLINE

Volume 1 (Body of Knowledge)

Part 1: Study Guides

Part 2: Resource Book

Volume 2 (Q&A)

Part 1: Chapter Tests

Part 2: Practice Exams

Volume 1 (Body of Knowledge) Part 1 Study Guides Chapters Outline

0. Preliminaries

Overview of Project Management
Objective of PMP Exam Prep COMBO
PMP and CAPM Exam Requirements
Exam Questions
Maintaining Certification
Exam-Taking Tips
Pre-Test

1. Introduction

Project Management Concepts
PM Definitions
What is Portfolio, Program?
Difference between Project and Operation
Project Life Cycle
5 PM Process Groups & 10 Knowledge Areas
PM Business Documents
Project Constraints
Practice Test

2. Project Environment

Enterprise Environmental Factors
Organizational Process Assets
Organizational Systems and Structure
Practice Test

3. The Role of the Project Manager

The PM's Sphere of Influence
PM Competencies / PMI Talent Triangle
Performing Integration
Practice Exercises / Practice Test

4. Project Integration Management

Overview of Project Integration Management
Develop Project Charter
Develop Project Management Plan
Direct and Manage Project Work
Manage Project Knowledge
Monitor and Control Project Work
Perform Integrated Change Control
Close Project or Phase
Practice Exercises / Practice Test

5. Project Scope Management

Overview of Project Scope Management
Plan Scope Management
Collect Requirements
Define Scope
Create WBS
Validate Scope
Control Scope
Practice Exercises / Practice Test

6. Project Schedule Management

Overview of Project Schedule Management
Plan Schedule Management
Define Activities
Sequence Activities
Estimate Activity Duration
Develop Schedule
Control Schedule
Practice Exercises / Practice Test

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COURSE OUTLINE

7. Project Cost Management

- Overview of Project Cost Management
- Plan Cost Management
- Estimate Costs
- Determine Budget
- Control Costs
- Practice Exercises / Practice Test

8. Project Quality Management

- Overview of Project Quality Management
- Plan Quality Management
- Manage Quality
- Control Quality
- Practice Exercises / Practice Test

9. Project Resource Management

- Overview of Project Resource Management
- Plan Resource Management
- Estimate Activity Resources
- Acquire Resources
- Develop Team
- Manage Team
- Control Resources
- Practice Exercises / Practice Test

10. Project Communications Management

- Overview of Project Communications Management
- Plan Communications Management
- Manage Communications
- Monitor Communications
- Practice Exercises / Practice Test

11. Project Risk Management

- Overview of Project Risk Management
- Plan Risk Management
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Plan Risk Response
- Implement Risk Resources
- Monitor Risks
- Practice Exercises / Practice Test

12. Project Procurement Management

- Overview of Project Procurement Management
- Plan Procurement Management
- Conduct Procurements
- Control Procurements
- Practice Exercises / Practice Test

13. Project Stakeholder Management

- Overview of Stakeholder Management
- Identify Stakeholders
- Plan Stakeholder Engagement
- Manage Stakeholder Engagement
- Monitor Stakeholder Engagement
- Practice Exercises / Practice Test

14. Code of Ethics and Professional Responsibility

15. Agile Project Management

- Introduction To Agile
- Life Cycle Selection
- Implementing Agile – Creating an Agile Environment
- Implementing Agile – Delivering in An Agile Environment
- Organisational Considerations for Project Agility
- Practice Exercises / Practice Test

16. Mock Exam (2-4 hours)

17. SUMMARY & CONCLUSION

REGISTRATION FORM

5-Day Course on PMP BOOT CAMP
Trainer: Ir Frankie Chong (PMP)
Time: 9.00am - 5.00pm
Venue: Wisma IEM, Petaling Jaya
Organized by: IEM Training Centre Sdn Bhd

Registration email to: faiza@iem.org.my

Registration (Inclusive of 6% SST)

Date	IEM Member	Non Member
<input type="checkbox"/> 26-30 April 2021	<input type="checkbox"/> RM4,346.00	<input type="checkbox"/> RM4,876.00
<input type="checkbox"/> 05-09 July 2021		
<input type="checkbox"/> 20-24 September 2021		
<input type="checkbox"/> 22-26 November 2021		

No	Name(s)	IEM No.	Grade	Fee (RM)
1.				
2.				
3.				
4.				
5.				
TOTAL PAYABLE				

You may make payment via Telegraphic Bank Transfer (Please forward soft copy of payment advice):-
Account Name : **IEM TRAINING CENTRE SDN BHD**
Account Number : 514169143176
Bank Name : Malayan Banking Berhad
Bank Address : Jalan Sultan, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia
Swift Code : MBBEMYKL

NB: Kindly take note that all telegraphic charges to be borne by the participants.

Enclosed herewith a crossed cheque No: _____ for the sum of RM _____ issued in favour of "IEM Training Centre Sdn Bhd" and crossed 'A/C payee only'. I/We understand that the fee is not refundable if I/we withdraw after my/our application is accepted by the Management as stated in the **cancellation term**. If I/we fail to attend the course, the paid registration fee will not be refunded.

Contact Person: _____ Designation: _____

Name of Organization: _____

Address: _____

Telephone No.: _____ (O) _____ (HP) _____ (Fax)

Email: _____

Signature & Stamp

Date

**SBL-Khas HRDF
Claimable**

**TERMS &
CONDITIONS:**

- Closing date: one week before the event
- Payment via cash / cheque / bank-in transmission / walk-in
- Full payment must be settled before commencement of the course, otherwise participants will not be allowed to enter the hall. If a place is reserved and the intended participants fail to attend the course, the fee is to be settled in full.
- Fee paid is not refundable.
- IEM Training Centre reserves the right to cancel, alter, or change the program due to unforeseen circumstances. Every effort will be made to inform the registered participants of any changes. In view of the limited places available, intending participants are advised to submit their registrations as early as possible so as to avoid disappointment.
- Please be informed that the course will only be carried out if there is sufficient number of participants. The confirmation or cancellation email will be sent to the registered email address one or two weeks before the event dates.

CANCELLATION POLICY

IEM Training Centre reserves the right to postpone, reschedule, allocate or cancel the course. Full refund less 30% if cancellation is received in writing more than 7 days before the start of the event. No cancellation will be accepted prior to the date of the event. However, replacement or substitute may be made at any time with prior notification and substitute will be charged according to membership status.